NETAJI SUBHASH ENGINEERING COLLEGE
Techno City, Garia, Kolkata – 700152

**ACTION TAKEN REPORT ON THE RESOLUTIONS OF
THE INTERNAL QUALITY ASSURANCE CELL**

Action taken on the Resolution of the meeting held on 09/ 02/ 2018

Agenda	Resolution	Action Taken
1. Confirmation of the Minutes and Resolution of the Last Meeting	The minutes and resolution of the last meeting of IQAC held on 09/02/ 2018 were confirmed by the members present.	
2. Internal Assessment Test	Internal assessment test should be conducted by the respective departments, preferably in the scheduled classes preferably within the stipulated period set by the MAKAUT, instead of being conducted centrally throughout the college	Internal assessment tests have been conducted accordingly.
3. Mentoring System	Student mentoring should be done by the respective mentors regularly and provision for mentoring should be included within the class routine	Complied. Mentoring slots are included in the routine.
4. Academic Audit	Academic audit should be conducted regularly during each academic year and the report should be placed before the Board of Governors and actions should be taken on the basis of the reports.	Report of Academic audit has been placed before the BOG members.
5. QIP, FDP and Value added training	QIPs and FDPs from Government agencies should be encouraged with incentives from the institute. Value added training program should be conducted to develop the scholastic capabilities of the students as well as for enhancing the scope of employment.	Students as well as Faculty members are encouraged to avail NPTEL courses. A lot of Faculty members have taken NPTEL courses and successfully completed the courses. Value added training programmes are regularly conducted.
6. Innovative students' project and skill development	From academic year 2018-2019 all the projects should start from 5th semester. The students should be encouraged for innovative projects, especially industry based and entrepreneurship based. Incentives should be given for innovative projects and registration fees, etc. should be funded by the institute if the project is presented in any conference or peer reviewed journal paper as outcome of the project	Not complied.

Sd/-
Prof. (Dr.) S.Roy
Coordinator-IQAC

Sd/-
Prof. (Dr.) A.K.Ghosh
Chairman-IQAC